

MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, MARCH 7, 2022

CALL TO ORDER

Mayor Dave Treumer called the regular meeting of the Hallock City Council to order at 5:37 pm on March 7, 2022. Those Present: Mayor Dave Treumer, Mike Totleben and Naomi Larson. Kevin Waller and Jennifer Peterson were absent.

Also present: City Clerk-Administrator Aimee Sugden, Utility Superintendent Dan Larson, Police Chief Mike Docken, Fire Chief Kevin Klein, Fire Department Member Seth Preble, Airport Manager Jeremy Seng, Kittson County Enterprise Reporter Anna Jauhola and Julie Huber from Enbridge.

APPROVE AGENDA

Administrator Sugden asked the council to add a report from the Police Department between items 8 and 9.

Councilor Larson motioned to approve the agenda with the change. The motion was seconded by Councilor Totleben and carried unanimously.

SPECIAL GUEST; Julie Huber, Enbridge

Julie Huber of Enbridge Energy presented the council with a plaque commemorating the construction of the newly constructed pipeline and thanked the city and the fire department for their continued support. Ms. Huber also updated the council on the current state of energy and Enbridge.

APPROVAL OF MINUTES

Councilor Totleben moved to approve the minutes of the regular Hallock City Council Meeting on February 7, 2022. The motion was seconded by Councilor Larson and carried unanimously.

FISCAL & ADMINISTRATIVE ISSUES

Approval of Bills

Mayor Treumer and Councilor Totleben reviewed bills.

Motion by Councilor Totleben to authorize payment of City bills in the amount of \$161,111.84, General fund, checks #12382 to #12434, which includes a transfer of \$49,000.00 to the payroll account to cover wages, taxes and benefits. The motion was seconded by Councilor Larson and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the April 2022 meeting.

Financial Reporting

Administrator Sugden presented the council with a 'Budget to Actual' report for the month of February 2022.

COVID Time

The Personnel Committee met on Tuesday, February 22, 2022. The committee recommends reimbursing C. Pinnock's time off due to Covid. **Motion by Mayor Treumer moved to approve a reimbursement of 64-hours of sick time to C. Pinnock's bank of time off.** The motion was seconded by Councilor Larson and carried unanimously.

Street/Utility/Parks Report

Utility Superintendent Dan Larson reported to the council, including;

- February featured several snow events, but the weather has been relatively calm the last couple weeks.
- City crews have hauled over 500 loads of snow out of the downtown area since the beginning of the year.
- Larson has been working on annual gas reporting.

Larson asked the council if his department could purchase a "Freeze Kit", used for the repair of water lines, for the city. The cost is around \$600. **Motion by Councilor Totleben to approve the purchase of a Freeze Kit by the maintenance department.** The motion was seconded by Councilor Larson and carried unanimously.

Police Department

Police Chief Mike Docken reported to the council, including;

- Docken has dealt with a number of deer throughout the last month.
- Working on credits for his POST license renewal.

Chief Docken asked the council to reimburse him for a personal coat ruined while transporting a deceased deer. **Motion by Councilor Totleben to reimburse Chief Docken up to \$150 for replacement of his jacket.** The motion was seconded by Councilor Larson and carried unanimously.

Fire Department Report

Fire Chief Kevin Klein reported to the council, including;

- The sale of a pickup from the Fire Department for \$30,000.
- The purchase of a pickup from the DNR for \$6,000.
- Five firemen will be attending training later this month.
- Chief Klein worked with township chairs on new contract. The contract will increase 3% each year of the three-year contract.

Airport Report

Airport Manager Jeremy Seng reported to the council, including;

- The anemometer at the airport was repaired today.
- Seng thanked the maintenance crew for their work removing snow this winter. The maintenance they've done has allowed for efficient air ambulance transfers.

New Business

Resolution 2022-03; KMHC Gala at Fire Hall

Motion by Councilor Totleben to approve Resolution 2022-03; Authorizing the Two River Golf Club to dispense alcohol at the Hallock Fire Hall. The motion was seconded by Councilor Larson and carried unanimously.

Resolution 2022-04; Golf Extravaganza at City Hall

Motion by Councilor Larson to approve Resolution 2022-04; Authorizing the Two River Golf Club to dispense alcohol at the Hallock City Hall. The motion was seconded by Councilor Totleben and carried unanimously.

Resolution 2022-05; Establishing Precincts & Polling Places

Motion by Councilor Totleben to approve Resolution 2022-05; Establishing Precincts & Polling Places. The motion was seconded by Councilor Larson and carried unanimously.

Gaming Permit 2022-01; KMHC Gala

Motion by Councilor Larson to approve Gaming Permit 2022-01 for Kittson Memorial Healthcare Foundation Gala. The motion was seconded by Councilor Totleben and carried unanimously.

Right-Of-Way Easement

Motion by Councilor Totleben to approve a right-of-way easement at Section 12, Twp 161N, Range 49W for fiber optic installation by Wikstrom Telecom. The motion was seconded by Councilor Larson and carried unanimously.

Hallock EDA

Mayor Treumer asked the council to vote on two recommendations from the Hallock EDA committee.

Motion by Councilor Larson to award a \$3,500 grant to Younggren, LLC and a \$5,000 grant to Sew Tori, LLC. The motion was seconded by Councilor Totleben and carried unanimously.

Other Business/Announcements

Upcoming Meetings

Next Meeting; April 4, 2022 @ 5:30 p.m.

Aimee Vacation; March 14-18

Aimee at MCFOA; March 21-25

Council Roundtable & Public Comment

None

Adjournment

There being no further business, Councilor Larson moved to adjourn the Regular Meeting of the Hallock City Council on March 7, 2022. The motion was seconded by Councilor Totleben and carried unanimously. The meeting adjourned at 6:35 p.m.

Dave Treumer, Mayor

Aimee Sugden, City Administrator

Minutes prepared by Aimee Sugden