

MINUTES OF THE REGULAR MEETING  
OF THE HALLOCK CITY COUNCIL  
MONDAY, JULY 11, 2022

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order at 5:38 pm on July 11, 2022. Those Present: David Treumer, Mike Totleben, Jennifer Peterson and Naomi Larson. Kevin Waller was absent.

Also present: City Clerk-Administrator Aimee Sugden and Kittson County Enterprise Reporter Anna Jauhola.

APPROVE AGENDA

**Councilor Larson motioned to approve the agenda.** The motion was seconded by Councilor Totleben and carried unanimously.

APPROVAL OF MINUTES

**Councilor Totleben moved to approve the minutes of the City Council meeting on June 6, 2022.** The motion was seconded by Councilor Larson and carried unanimously.

FISCAL & ADMINISTRATIVE ISSUES

**Approval of Bills**

Mayor Treumer and Councilor Totleben reviewed bills.

**Motion by Councilor Totleben to authorize payment of City bills in the amount of \$284,057.41, General fund, checks #12553 to #12615, which includes a transfer of \$99,218.80 to the payroll account to cover wages, taxes and benefits.** The motion was seconded by Councilor Larson and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the August 2022 meeting.

***Financial Reporting***

Administrator Sugden presented the council with a 'Budget to Actual' report for the month of June 2022. Despite record inflation, Sugden thinks we are on track to stay within budget.

***Office Hours***

Sugden asked the council to consider allowing office staff to close the office on Thursday afternoons to allow for some quiet working time. This will allow staff to stay on-top-of regular work and work on additional projects to move the city forward.

**Motion by Councilor Peterson to amend the City Hall office hours on Thursdays to 8:00 a.m. to 1:00 p.m. as a trial until the end of calendar year, 2022.** The motion was seconded by Councilor Larson and carried unanimously. The change will become effective, Thursday, July 21, 2022.

New Business

***Building Permit, 2022-03; G. Gustafson***

**Motion by Councilor Totleben to approve a building permit #2022-03 for G. Gustafson for an addition.** The motion was seconded by Councilor Peterson and carried unanimously.

**Council Roundtable & Public Comment**

Administrator Sugden reported that the pool has sold approximately 250 pool passes and have lessons scheduled for 145 swimmers (not including Lancaster-arranged lessons).

**Other Business/Announcements**

***Upcoming Meetings***

Next Meeting; August 1, 2022

**Adjournment**

There being no further business, Councilor Peterson moved to adjourn the Regular Meeting of the Hallock City Council on July 11, 2022. The motion was seconded by Councilor Totleben and carried unanimously. The meeting adjourned at 6:04 p.m.

\_\_\_\_\_  
Dave Treumer, Mayor

\_\_\_\_\_  
Aimee Sugden, City Administrator

Minutes prepared by Aimee Sugden