

**MINUTES OF THE SPECIAL MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, SEPTEMBER 26, 2022**

CALL TO ORDER

Vice-Mayor Mikey Totleben called the special meeting of the Hallock City Council to order at 5:44 p.m. on September 26, 2022. Those Present: Mike Totleben, Naomi Larson and Kevin Waller. Mayor Dave Treumer and Jennifer Peterson were absent.

Also present: City Clerk-Administrator Aimee Sugden, Utility Superintendent Dan Larson and Kittson County Enterprise Reporter Anna Jauhola.

APPROVE AGENDA

Councilor Larson motioned to approve the agenda. The motion was seconded by Councilor Waller and carried unanimously.

APPROVAL OF MINUTES

Councilor Waller moved to approve the minutes of the regular Hallock City Council Meeting on September 12, 2022. The motion was seconded by Councilor Larson and carried unanimously.

FISCAL & ADMINISTRATIVE

Motion by Councilor Larson to authorize payment of City bills as listed;

American Federal (10100) Amount; \$37,655.04

General Fund Amount; \$30,598.18

Check Numbers; #12708-#12719

Payroll Transfer (covers wages, taxes and benefits); \$28,000.00

The motion was seconded by Councilor Waller and carried unanimously.

NEW BUSINESS

2023 Budget

Administrator Sugden presented the council with the proposed general fund budget for the 2023 calendar year. Sugden met with Budget Committee members, Kevin Waller and Jen Peterson on Wednesday, September 14, 2022 to review the proposed budget and outline priorities. The budget presented reflects those priorities. The presented budget totaled \$995,617.53.

Utility Superintendent Larson asked the council to consider the addition of \$9,000 for the purchase of snow tires for the front-end loader. The council agreed and asked for that figure to be added to the proposed budget.

Councilor Waller proposed that the city increase the line item for Street Repair & Maintenance to \$100,000 so that repairs to larger potholes and damage can be done in 2023. The council agreed and asked for that figure to be adjusted on the budget.

Administrator Sugden proposed increasing the transfer from the city's gas fund to the general fund from \$50,000 to \$100,000. The fund has a healthy amount of reserves. The council agreed and asked that that be added to the revenues portion of the budget.

With the approved changes, **Motion by Councilor Waller to approve the City's 2023 budget in the amount of \$1,029,618.** The motion was seconded by Councilor Larson and carried unanimously.

Gaming Permit; MN Deer Hunters Association

Motion by Councilor Larson to approve a gaming permit for a raffle on behalf of the MN Deer Hunters Association. The motion was seconded by Councilor Waller and carried unanimously.

Council Roundtable & Public Comment

Councilor Larson asked Administrator Sugden about the status of the building permit issued to Verizon Wireless for construction of a new cell phone tower. Sugden reported that she had emailed with their representative the week prior, and construction was on hold until 2023 or 2024.

Other Business/Announcements

Upcoming Meetings

Next Meeting; October 3 @ 5:30 p.m.

Hallock Hosting Regional Safety Meeting; Wednesday, October 26, 2022

Trunk-Or-Treat Event; Saturday, October 29, 2022

Minnesota General Election; Tuesday, November 8, 2022

Adjournment

There being no further business, Councilor Waller moved to adjourn the Special Meeting of the Hallock City Council on September 26, 2022. The motion was seconded by Councilor Larson and carried unanimously. The meeting adjourned at 7:04 p.m.

Dave Treumer, Mayor

Aimee Sugden, City Administrator

Minutes prepared by Aimee Sugden