

**MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, OCTOBER 3, 2022**

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order at 5:30 pm on October 3, 2022. Those Present: David Treumer, Jennifer Peterson, Mike Totleben and Naomi Larson. Kevin Waller was absent.

Also present: City Administrator Aimee Sugden, Utility Superintendent Dan Larson and Kittson County Enterprise Reporter Anna Jauhola.

APPROVE AGENDA

Councilor Peterson motioned to approve the agenda. The motion was seconded by Councilor Larson and carried unanimously.

APPROVAL OF MINUTES

Councilor Totleben moved to approve the minutes of the City Council meeting on September 26, 2022. The motion was seconded by Councilor Larson and carried unanimously.

FISCAL & ADMINISTRATIVE ISSUES

Motion by Councilor Totleben to authorize payment of City bills as listed;

General Fund Amount; \$22,310.09

Total Check Amount; \$33,088.77

Check Numbers; 12720-12734

Payroll Transfer (covers wages, taxes and benefits); \$14,100.00

The motion was seconded by Councilor Peterson and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the November 2022 meeting.

HALLOCK RESIDENT; GARY KOOP

Mr. Koop attended the meeting to answer questions regarding his building permit application.

Motion by Councilor Peterson to approve Building Permit 2022-09 for the placement of two shipping containers on commercial property. The motion was seconded by Councilor Larson and carried unanimously.

Administrator Sugden mentioned the distinction that this will be on commercial property and not residential.

Utility & Parks Report

Utility Superintendent, Dan Larson, reported;

- The lift station was down this morning and manning it consumed most of their day.
- Larson has sought quotes to replace the stair well used for sewer maintenance. It has substantial corrosion damage.
- The HWY 75 and HWY 175 project is nearing completion. The utility department will be sweeping the construction area, an expense that will be reimbursed by MNDOT.
- Larson used the remaining stock pothole fill throughout town.
- Crew is planning a pond discharge in the next few weeks.
- Gas inspection is complete and went exceptionally well.
- Wiktel is installing new fiber optic to, and throughout, town. Project has required substantial time spent marking and flagging utilities.

New Business

Anderson Sanitation Agreement, 2023-2025

Administrator Sugden presented the council with a rate comparison of the previous Anderson Sanitation Agreement and the proposed agreement. **Motion by Councilor Totleben to approve the presented Anderson Sanitation Agreement for calendar years 2023-2025.** The motion was seconded by Councilor Peterson and carried unanimously.

Gas Rates

Administrator Sugden presented the council with an area study of gas rates and recommended the council raise the rate to ensure the long-term stability of the gas fund. **Motion by Councilor Peterson to raise gas rates to \$1.00/mmbtu for residential customers and \$0.95/mmbtu for commercial customers.** The motion was seconded by Councilor Totleben and carried unanimously.

Building Permit 2022-07; N. Campbell Fence

Motion by Councilor Larson to approve building permit 2022-07 for the construction of a fence. The motion was seconded by Councilor Peterson and carried unanimously.

Building Permit 2022-08; C&M Ford Fence

Motion by Councilor Totleben to approve building permit 2022-08 for the construction of a fence. The motion was seconded by Councilor Larson and carried unanimously.

Council Roundtable & Public Comment

No new comment.

Other Business/Announcements

Upcoming Meetings

Next Meeting; November 7, 2022

General Election; November 8, 2022

Trunk-Or-Treat; October 29, 2022

Adjournment

There being no further business, Councilor Totleben moved to adjourn the Regular Meeting of the Hallock City Council on October 3, 2022. The motion was seconded by Councilor Larson and carried unanimously. The meeting adjourned at 6:16 p.m.

Dave Treumer, Mayor

Aimee Sugden, City Administrator

Minutes prepared by Aimee Sugden