

MINUTES OF THE SPECIAL MEETING
OF THE HALLOCK CITY COUNCIL
Tuesday, June 17, 2025

CALL TO ORDER Mayor Treumer called the Special Meeting of the Hallock City Council to order at 5:31 pm on June 17, 2025.

Those Present: David Treumer, Mike Totleben, Kevin Waller, Jen Peterson and Naomi Larson.

Also present: City Clerk-Administrator Kendra Kroening. Brady Martz Auditor, Amanda Scanson.

APPROVE AGENDA

Councilor Peterson motioned to approve the agenda. The motion was seconded by Councilor Totleben and carried.

SPECIAL GUEST; AMANDA SCANSON, BRADY MARTZ

Amanda Scanson, of Brady Martz attend the council meeting to present the findings of the 2024 financial audit.

Scanson noted staff was great to work with for the audit process. There are no unposted journal entries.

Amanda went over the independent auditor's report. An unmodified opinion which is a clean opinion or the best you can receive. In three different instances we issued a qualified opinion, it is a clean opinion except for a certain issue. Governmental Activities due to pension with the Fire Relief, it ultimately falls back to the City. The General Fund due to leases, not implementing a certain standard. Waller asked about how to rectify this, Scanson said when we issue the lease we can send to them and they are able to run through their software and pass off the charge to the city to do the service. Waller noted the leases are crafted by our attorney. Gas Distribution Fund was also some unearned revenue, the amount is changing and getting smaller. It is getting down there but something that needs to be reconciled. It is getting better since we discussed this last year.

The audit cited two findings. Scanson and Kroening have already discussed a plan to remedy some administrative findings.

Resolution 2025-11 Assessment Roll

Interest rate for the bond itself is 4.24119%

Councilor Waller motioned to set the bond rate for the special assessments at 5.75%. Motion was seconded by Councilor Peterson and carried unanimously.

Under discussion Waller noted how he came up with 5.75% it gives the city a little cushion.

Council discussed extending the east end of North Douglas to extend access to a lot that will be building in the future and extending access to a lot to allow access to their garage in the rear of their property.

Mayor Treumer noted the road needs to be extended farther than where it is ending as of now. Mayor Treumer said if we are going to do this, the road needs to be extended somewhat, it needs somewhere to turn around. At first the road was going to all the way around to Rachels but it does need to be extended into those lots.

Administrator Kroening noted two properties that are on North Douglas and 5th street currently have a front street to North Douglas but when 5th street is replaced, they will receive a side street assessment because council agreed we do not want to give two front street assessments unless a property owner purposely owns the whole block. Mayor Treumer noted this should be added to the policy for road projects.

Mayor Treumer wants to extend North Douglas another 40 feet, Waller noted he thought there were conversations with them now to do so. Peterson agreed the road needs to be extended because as it is now there is no place to really turn around.

Councilor Peterson motioned for approve resolution 2025-11 adopting the assessment roll. Motion seconded by Councilor Waller and carried unanimously.

Adjournment

There being no further business, Councilor Peterson motioned to adjourn the Special Meeting of the Hallock City Council on June 9, 2025. The motion was seconded by Councilor Larson and carried unanimously. The meeting adjourned at 6:10 p.m.

Dave Treumer, Mayor

Kendra Kroening, City Administrator

Minutes prepared by Kendra Kroening