

MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, August 4, 2025

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order on August 4, 2025 at 5:34 pm.
Those Present: David Treumer, Mike Totleben, Naomi Larson and Jen Peterson. Absent: Kevin Waller

Also present: City Administrator Kendra Kroening, Utility Superintendent Dan Larson, Chief of Police Mike Docken and Kittson County Enterprise Reporter Anna Jahoula. Residents Robert Carr, Gary & Renee Johnson, Cheryl Bakken, Rodney Bakken and Ed Lerhke.

APPROVE AGENDA

Councilor Totleben motioned to approve the agenda. The motion was seconded by Councilor Larson and carried.

APPROVAL OF MINUTES

Councilor Peterson moved to approve the minutes of the Regular City Council meeting on July 7, 2025. The motion was seconded by Councilor Larson and carried.

City Attorney; Jeff Hane

Lipinski, Agosto and Meshefski have filed with the city and Lipinski and Agosto have filed with the district court. He would like to discuss with the council how to proceed.

Motion by Mayor Treumer to modify the agenda for closed session Minn. Stat. 13D.5, subd. 3(b). for Attorney/Client privileged to under new business letter J. Motion was seconded by Councilor Totleben and carried.

Jeff Hane recommends to deem the Martin household as a public health hazard. It is unsafe for the whole neighborhood, attracting vermin- noxious weeds have taken over. This will give them 30 days to clean up all the problems sited in the resolution.

Motion by Mayor Treumer to amend the agenda to add Resolution 2025-23 as letter K under new business. Motion seconded by Peterson and carried.

FISCAL & ADMINISTRATIVE ISSUES

Motion by Councilor Peterson to authorize payment of City bills as listed;

Total Check Amount; \$908,564.66 (AF), \$27,582.35 (UVB)

Check Numbers; 14162-14208 (AF), 16100 (UVB)

EChecks; 11699e-11700e (AF), 870e-879e (UVB)

Payroll Transfer (covers wages, taxes and benefits); \$ 55,008.91

The motion was seconded by Councilor Totleben and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the September 2025 meeting.

Budget to Actual Report

Administrator Kroening presented the Budget to Actual Report: Payroll was a little more for July due to an extra payroll in July. The pool will close August 30, 2025.

Appoint Budget Committee: Jen Peterson and Kevin Waller.

Road Construction Update & Assessment Policy: Zach Thoma Moore Engineering

Zach gave an update on the overall project- as of the last project meeting the contractor felt they would be hitting scheduled deadlines while doing things correctly. Weekly updates are being published. Brief water outage on N.Douglas due to someone hitting the temp water service, that's why there was no prior notice.

Zach went over the assessment policy: Draft has a few things that need tweaking and correcting- under item 5 in first time development 100% of the improvement cost will be assessed to the lots adjacent. That is new territory for this policy- otherwise everything is a continuation of the previous policy of what was done in the past. With new councilors we need to have everything in writing.

Special considerations- Unbuildable lots assessable cost will be reduced to 1/10 of the calculated footage.

Dual Frontage Lot: A lot with frontage on two separate, non-intersecting streets. Dual Frontage Lots will only be assessed on streets where an access is present. If an access is present on multiple streets, the street with the primary entrance shall be assessed according to the lot types described above, and the street with secondary entrance(s) shall be assessed ½ the calculated footage above. The council shall determine which entrance is considered primary and which is secondary. In no instance shall a property be assessed two full assessments.

2 parcels on 5th street were give front street assessments, parcel 32.0144400 and 32.0144200 they will not get front street assessment when 5th street is completed. We need to have a list of these special considerations.

Utilities, Streets + Parks Department

Utility Superintendent Larson reported: The tree dumpsite was pushed up by Weleske. Grass has been constant- usually begins to slow down by now. Got skid steer back to get some crushed rock down. Mayor Treumer had someone ask about if someone could haul gravel in on the road north of the hospital, Larson said they are lining up Blomquist to haul in gravel.

Police Department

Police Chief Docken reported: Council reviewed a quote from Wikstrom to replace Dockens desktop computer. Councilor Peterson asked about a docking station that can be used on the Toughbook that he currently uses in his squad. Mike needs to order 6 more street signs. Sign arrived for the compost site; the cameras seem to be a deterrent.

Fire Department

Fire Chief was absent: No report.

Airport Department Report

Airport Manager Jeremy Seng absent: No report.

New Business

South Elm Ave: Road Construction

Council discussed building a gravel road to the new homes in the SE Addition. Council listed to members of the public and decided to move forward with quotes to build the road. They would like to get it done soon so the homes are accessible as they currently have issues after rains with getting stuck in the mud.

Gaming Permit: KC Trap

Councilor Totleben motioned to approve the gambling permit motion was seconded by Councilor Larson and carried.

Resolution 2025-21: Ribfest Community Festival

Councilor Peterson motioned to approve resolution 2025-21 the motion was seconded by Councilor Larson and carried.

Letter from Hallock Ribfest- Electrical Installation Request- City Hall

Council heard from the ribfest committee to install electrical outlets- after years of fighting with the power for the event the have requested a more permanent solution. Enclosed in the packet is a letter. This organization donates funds to local entities after the event.

Councilor Totleben motioned to approve the two electrical outlets proposed outside of city hall. The other across from city Hall on the north side of the alley. The city will cover the entire cost of the instillation for \$3165.00. The motion was seconded by Councilor Larson and carried.

Councilor Peterson motioned to approve Zoning/Building Permit 2025-15 Dorian for an outbuilding motion seconded by Councilor Totleben and carried.

Councilor Larson motioned to approve Zoning/Building Permit 2025-16 Rylie Stull for fence motion seconded by Councilor Peterson and carried. When a fence is added the homeowner is responsible for sending in their meter readings if the meters are inside the fence.

Letter from KIDSon Cares- Gilbert Olson Park- Baseball Field Project & Name Proposal

A Letter was submitted in the packet Jake Hook was called he gave an update of the scope of the project. Addition of an electric scoreboard to the Gilbert Olson baseball/softball field. A donation of \$2500 from a former Hallock resident. The total project goal will be \$10,000. With that they also proposed renaming the field to the Rod Olson Memorial Field in honor of the legendary coach who dedicated countless hours to Hallock Youth Baseball.

Hallock Eagles Temporary Liquor Permit: August 23, 2025

Councilor Larson motioned to approve a temporary liquor permit to the Hallock Eagles August 23, 2025. Motion was seconded by Councilor Peterson and carried.

Resolution 2025-22: Accepting Donations

Councilor Peterson motioned to accept the donations motion was seconded by Councilor Larson and carried.

Attorney Jeff Hane from Brink Law Office joined the meeting and gave council the option to close the meeting or keep it open. He cautioned the council there will be no decisions made that it only gives council an opportunity to ask candid questions they may not be willing to do so otherwise.

Councilor Peterson motioned to close the session Minn. Stat. 13D.5, subd. 3(b). for Attorney/Client privilege regarding the special assessment litigations. Councilor Larson seconded the motion and carried.

Councilor Peterson motioned to reopen the closed meeting motion was seconded by Mayor Treumer and carried.

Councilor Larson had to leave the meeting once the meeting was opened.

Mayor Treumer gave an update to the public that council gave the public a council gave our attorney instruction on how to move forward with the Lipinski litigation.

Resolution 2025-23: Martin House

Mayor Treumer motioned to adopt resolution 2025-23 seconded by Councilor Peterson and carried.

Council Roundtable & Public Comment

None.

Other Business/Announcements

- a. Next Regular Meeting; September 8, 2025.
- b. Office Closed September 1, 2025 for Labor Day.

Adjournment

There being no further business, Councilor Peterson motioned to adjourn the Regular Meeting of the Hallock City Council on August 4, 2025. The motion was seconded by Councilor Totleben and carried unanimously. The meeting adjourned at 7:45 p.m.

Dave Treumer, Mayor



Kendra Kroening, City Administrator

Minutes prepared by Kendra Kroening

