

**MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
TUESDAY, SEPTEMBER 16, 2025**

CALL TO ORDER

Mayor Treumer called the special meeting of the Hallock City Council to order on September 16, 2025 at 5:34 pm.

Those Present: David Treumer, Naomi Larson and Kevin Waller. Absent: Mike Totleben and Jen Peterson.

Also present: City Administrator Kendra Kroening, Chief of Police Mike Docken and Kittson County Enterprise Reporter Anna Jahoula.

APPROVE AGENDA

Councilor Waller motioned to approve the agenda. The motion was seconded by Councilor Larson and carried.

APPROVAL OF MINUTES

Councilor Larson moved to approve the minutes of the Regular City Council meeting on August 4, 2025. The motion was seconded by Councilor Waller and carried.

Councilor Waller moved to approve the minutes of the special City Council meeting August 11, 2025. The motion was seconded by Councilor Larson and carried.

Councilor Larson moved to approve the minutes of the special City Council meeting August 21, 2025. The motion was seconded by Councilor Waller and carried.

NW Regional Library

Councilor Waller motioned to increase the annual increase 3% for the 2026 year \$17,393. The motion was seconded by Councilor Larson and carried.

FISCAL & ADMINISTRATIVE ISSUES

Motion by Councilor Larson to authorize payment of City bills as listed;

Total Check Amount; \$523,878.11 (AF), \$45,423.52 (UVB)

Check Numbers; 14209-14283 (AF), 16105, 16108 16108(UVB)

EChecks; 11701e-11710e & 880e-891e

Payroll Transfer (covers wages, taxes and benefits); \$ **94,974.87**

The motion was seconded by Councilor Waller and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the October 2025 meeting.

Budget to Actual Report

Administrator Kroening presented the Budget to Actual Report.

Road Construction Update & Assessment Policy: Zach Thoma Moore Engineering

Change Order 1; Extension of North Douglas and changing sewer sizes.

Councilor Waller motioned to approve the change order 1 for the changes on Douglas and sewer wyes to 7-10". The motion was seconded by Councilor Larson and carried.

Utilities, Streets + Parks Department

Utility Superintendent Larson absent.

MN Pumpworks: Pump Maintenance Agreement

Councilor Larson motioned to approve the yearly inspection maintenance agreement \$4,252.50 per inspection.

Police Department

Police Chief Docken reported: None.

Martin House Update: Given 3 options due to the property going back on taxes. Would be best to find out the timeline to find out when the sale would take place to know what all our options will be.

Fire Department

Amend the agenda: Mayor Treumer motioned to add Fire Report to the agenda. Motion was seconded by Councilor Waller and carried.

Fire Chief Seth Preble reported: Calls and training completed by the fire department. Fire Department participated in Mondays in the Park with other first responders.

Airport Department Report

Resolution 2025-24 MnDOT MO Contract Execution:

Councilor Waller motioned to adopt resolution 2025-24 for 2026 & 2027 Airport Maintenance & Operation Grant Contract motion was seconded by Councilor Larson and carried.

Fridge Donation: BDJ Farms would like to donate a fridge to the newly remodeled space- we want to get rid of the old pop machine it will wreck the flooring since it is INCREDBLY heavy and was sunk into the old flooring. It runs constantly and pushes out a lot of hot air. Councilor Waller motioned to accept donation for a fridge for the airport AD building. Motion was seconded by Councilor Larson and carried.

New Business

Access Delinquent Garbage Bills:

Councilor Waller motioned to approve the garbage assessment list for Anderson Sanitation. The motion was seconded by Councilor Larson and carried.

Anderson Sanitation Service Agreement:

Councilor Waller motioned to approve the service agreement with Anderson Sanitation. The motion was seconded by Councilor Larson and carried.

Carr Mortgage Subordination:

Councilor Waller motioned to approve the loan subordination. The motion was seconded by Councilor Larson and carried.

Resolution 2025-25: Accepting Donations

Councilor Larson motioned to accept the donations motion was seconded by Councilor Waller and carried.

Constellation Gas Rates:

Would like more information to make a more informed decision.

Council Roundtable & Public Comment

None.

Other Business/Announcements

- a. Next Regular Meeting; October 6, 2025.

Adjournment

There being no further business, Councilor Larson motioned to adjourn the Regular Meeting of the Hallock City Council on September 16, 2025. The motion was seconded by Councilor Waller and carried unanimously. The meeting adjourned at 6:48 p.m.

Dave Treumer, Mayor

Kendra Kroening, City Administrator

Minutes prepared by Kendra Kroening