

**MINUTES OF THE REGULAR MEETING  
OF THE HALLOCK CITY COUNCIL  
MONDAY, October 6, 2025**

**CALL TO ORDER**

Mayor Treumer called the regular meeting of the Hallock City Council to order on October 6, 2025 at 5:35 pm.  
Those Present: David Treumer, Mike Totleben, Kevin Waller and Naomi Larson. Absent Jen Peterson.

Also present: City Administrator Kendra Kroening, Airport Manager Jeremy Seng and Kittson County Enterprise Reporter Anna Jahoula.

**APPROVE AGENDA**

**Councilor Totleben motioned to approve the agenda.** The motion was seconded by Councilor Larson and carried.

**APPROVAL OF MINUTES**

**Councilor Waller moved to approve the minutes of the Regular City Council meeting on September 16, 2025.** The motion was seconded by Councilor Totleben and carried.

**Councilor Waller motioned to approve the special minutes of the special council meeting September 24, 2025.** The motion was seconded by Councilor Larson and carried.

**Councilor Waller motioned to approve the special minutes of the special council meeting September 30, 2025.** The motion was seconded by Councilor Totleben and carried.

**FISCAL & ADMINISTRATIVE ISSUES**

**Motion by Councilor Larson to authorize payment of City bills as listed;**

Total Check Amount; \$1,665,036.24 (AF), \$6,597.42 (UVB)

Check Numbers; 14284-14314 (AF), - (UVB)

EChecks; 11711e – 11712e(AF), 892e-895e(UVB)

Payroll Transfer (covers wages, taxes and benefits); \$18,728.12

The motion was seconded by Councilor Totleben and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the November 2025 meeting.

**Budget to Actual Report**

Administrator Kroening presented the Budget to Actual Report; Everything looks good.

**Utilities, Streets + Parks Department**

Utility Superintendent Larson reported; Absent.

Councilor Larson motioned to approve the quote from border states for \$2050.70 to purchase street light bulbs motion was seconded by Councilor Totleben and carried.

**Police Department**

Police Chief Docken; Absent.

**Fire Department Report**

Fire Chief Seth Preble: Absent.

**Airport Report**

Airport Manager, Jeremy Seng reported; found another vendor to purchase lights from. The ceiling lining panel was also installed. AWAS phonline is on track to getting set back up, it is from Frontier.

TRF quote was requested to fix the door closer. Wetland delineation was completed and will do an archaeology study for the Airport Layout Plan (ALP).

**New Business**

2025-20 Zoning/Building Permit; T. Sorenson

Councilor Waller motioned to approved permit for a fence and shed seconded by Totleben, motion carried.

2025-21 Zoning/Building Permit; D. Patch

Councilor Larson motioned to approve permit for deck replacement for Daniel Patch seconded by Councilor Waller and carried.

2025-22 Zoning/Building Permit; Ron & Michelle Johnson

Councilor Waller motioned to approve permit for step replacement seconded by Councilor Totleben and carried.

2025-23 Zoning/Building Permit; Ron & Alicia Anderson

Councilor Waller motioned to approve permit for construction of new home for Ron and Alicia Anderson seconded by Councilor Larson and carried.

2025-24 Zoning/Building Permit; Tom Klegstad

Councilor Larson motioned to approve permit for deck for Thomas Klegstad seconded by Councilor Totleben and carried.

### **Constellation Gas Rates**

Councilor Waller had a meeting with Grant Kleven with Constellation gas about locking in gas rates.

He had three main questions- right now were locked in 75% until the end of October 2025 then we will only be 40% locked in until 2027. Council reviewed the rate options.

Councilor Waller motioned to prebuy for Constellation Gas at 40% for 72 months. Motion was seconded by Councilor Totleben and carried.

### **Resolution 2025-26 Accepting Donations**

Councilor Larson motioned to accept resolution 2025-26 for donations of \$800. The motion was seconded by Councilor Totleben and carried.

### **Resolution 2025-27 Certifying Utilities to taxes**

Councilor Larson motioned to accept resolution 2025-27 to certify unpaid utility charges to taxes motion was seconded by councilor Totleben and carried.

LMC Claims Adjuster: Mark Nygaard

Council reviewed a response from insurance adjuster Mark Nygaard he did not find the City at fault for the claim filed.

Project Update- Moore Engineering

Council reviewed the Construction schedule, paving contingency plan and next meeting for the construction update is October 9 at 11:00 am at City Hall- all city council members are welcome to attend.

### **Council Roundtable & Public Comment**

Mayor Treumer updated the cannon will be going to the Veteran's Memorial in Lake Bronson.

### **Other Business/Announcements**

- a. Next Regular Meeting; Monday, November 3, 2025
- b. Office Closed: Morning of October 22, 2025
- c. Administrator in Bemidji for MCFOA Training: October 23, 2025

### **Adjournment**

There being no further business, Councilor Larson motioned to adjourn the Regular Meeting of the Hallock City Council on October 6, 2025. The motion was seconded by Councilor Totleben and carried unanimously. The meeting adjourned at 6:52 p.m.

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Dave Treumer, Mayor

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Kendra Kroening, City Administrator

Minutes prepared by Kendra Kroening