

MINUTES OF THE REGULAR MEETING

OF THE HALLOCK CITY COUNCIL

MONDAY, APRIL 6, 2026

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order on Monday, April 6, 2026 at 5:30 p.m.

Those Present: David Treumer, Kevin Waller, Jen Peterson, Naomi Larson

Absent: Michael Totleben

Also Present: Utility Superintendent Dan Larson, Police Chief Mike Docken, Fire Chief Seth Preble, Airport Manager Jeremy Seng, and others.

APPROVE AGENDA

Councilor Kevin Waller motioned to approve the agenda. The motion was seconded by Councilor Jen Peterson and carried unanimously.

APPROVAL OF MINUTES

Councilor Kevin Waller motioned to approve the minutes of the Regular City Council meeting held on March 2, 2026. The motion was seconded by Councilor Jen Peterson and carried unanimously.

FISCAL & ADMINISTRATIVE ISSUES

Approval of Bills

Councilors reviewed the summary of checks and bills. Discussion included clarification of Wikstrom charges and Northern Lights Exteriors billing.

Councilor Jen Peterson motioned to authorize payment of City bills as listed. The motion was seconded by Councilor Kevin Waller and carried unanimously.

Economic Development Recommendation – The Bloomery

Council reviewed the recommendation from the Hallock EDA to award The Bloomery a \$5,000 forgivable grant (\$1,000 forgiven per year for five years).

Councilor Kevin Waller motioned to approve the \$5,000 EDA grant to The Bloomery. The motion was seconded by Councilor Jen Peterson and carried unanimously.

Budget to Actual Report

Council reviewed the Budget to Actual Report. Discussion was held regarding Fire Department operating expenses and airport engineering expenses. No formal action was taken.

Pay Equity Report

The Pay Equity Report was presented for review and will be submitted as required. No action was necessary.

DEPARTMENT REPORTS

Utilities, Streets & Parks

Utility Superintendent Dan Larson reported:

- Garage door replacement completed.
- Street sweeper repairs and preparation for spring sweeping.
- Discussion of upcoming street project scheduling and communication with contractor Zach Thoma.
- Sewer concerns on Holly Avenue; discussion of possible camera inspection.
- Gravel request near Robert Carr's property.
- Upcoming sidewalk and overlay work to be coordinated.

No formal action was taken.

Police Department

Police Chief Docken reported 28 total calls for March including assaults, domestic incidents, fraud, disturbances, parking and speeding warnings, civil disputes, welfare checks, ordinance warnings, and off-duty calls.

Chief Docken also provided an update regarding the condition of a previously discussed property (hoarder house). The property owner has indicated plans to clean out debris and potentially demolish the structure. Monitoring will continue.

Fire Department

Fire Chief Seth Preble reported:

- 2 calls for March.
 - Three firefighters continuing Firefighter I training.
 - Skills day scheduled.
 - Annual Fire Department Appreciation Dinner scheduled for April 24.
 - DNR burn season approaching.
-

Airport Report

Airport Manager Jeremy Seng reported:

- Meeting with FAA regarding 10-year Capital Improvement Plan.
- AWOS replacement fully funded by the state.
- Future apron and taxiway improvements projected for 2028–2030.
- City share anticipated to increase in 2028 and 2029; planning and budgeting underway.

No formal action was taken.

NEW BUSINESS

Midco Water Tower Lease

Council reviewed the proposed Midco lease and correspondence from City Attorney Jeff Hane recommending revisions. The item was tabled pending further legal coordination.

Zoning Permit 2026-01 – Miller Foods

Councilor Jen Peterson motioned to approve Zoning Permit 2026-01 for Miller Foods to construct a building addition. The motion was seconded by Kevin Waller and carried unanimously.

Zoning Permit 2026-02 – CHS (Robert Carr)

Councilor Naomi Larson motioned to approve Zoning Permit 2026-02 for a 28' x 40' office addition at CHS. The motion was seconded by Jen Peterson and carried unanimously.

Zoning Permit 2026-03 – Terry & Joan Osowski

Councilor Kevin Waller motioned to approve Zoning Permit 2026-03 for an 18' x 28' garage addition. The motion was seconded by Naomi Larson and carried unanimously.

Kittson County Fair Board – Temporary Liquor Licenses

Councilor Jen Peterson motioned to approve the one- to four-day temporary liquor license applications for the Kittson County Agricultural Society for the Kittson County Fair. The motion was seconded by Kevin Waller and carried unanimously.

Resolution 2026-05 – Acceptance of Baseball Field Donations

Councilor Kevin Waller motioned to adopt Resolution 2026-05 accepting \$953 in donations for baseball field improvements. The motion was seconded by Naomi Larson and carried unanimously.

Main Street Committee – Storage Request

The Main Street Committee requested permission to use space in the upstairs storage area for event materials. Council had no objection and agreed to allow use of available space.

OTHER BUSINESS / ANNOUNCEMENTS

- Next Regular Meeting: Monday, May 4, 2026
 - Discussion held regarding potential interest in a dog park.
 - General roundtable discussion included drainage concerns and seasonal maintenance.
-

ADJOURNMENT

Councilor Jen Peterson motioned to adjourn the Regular Meeting of the Hallock City Council. The motion was seconded by Naomi Larson and carried unanimously.

Meeting adjourned at approximately 6:30 p.m.

David Treumer, Mayor

Kendra Kroening, City Administrator

Minutes prepared by: Jen Peterson, Councilor