

**MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, January 5, 2026**

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order on January 5, 2026 at 5:30 pm.
Those Present: David Treumer, Mike Totleben, Kevin Waller, Naomi Larson and Jen Peterson.

Also present: City Administrator Kendra Kroening, Utility Superintendent Dan Larson, Airport Manager Jeremy Seng and Kittson County Enterprise Reporter Anna Jahoula. Kittson County Highway Assistant Engineer Keith Klegstad.

APPROVE AGENDA

Councilor Larson motioned to approve the agenda. The motion was seconded by Councilor Peterson and carried.

APPROVAL OF MINUTES

Councilor Peterson moved to approve the minutes of the Regular City Council meeting on December 1, 2025. The motion was seconded by Councilor Totleben and carried.

Councilor Larson moved to approve the minutes of the Special City Council meeting on December 16, 2025. The motion was seconded by Councilor Peterson and carried.

Special Presentation: Kittson County Highway Department Assistant Engineer, Keith Klegstad

The KC Highway department is proposing to do a mill and 2" overlay on 2nd street- there are some issues with manholes that can be repaired at the same time. Storm sewer will be state aid road. Anything that is sanitary or water valves that need adjusting will be the city cost.

Councilor Peterson motioned to approve resolution 2026-01 approving County Project within Municipal Corporate Limits
Motion was seconded by councilor Waller and carried.

Councilor Waller motioned to move forward with the County's Cost estimate reserving the right to decide at that time.
Motion was seconded by Councilor Larson and carried.

FISCAL & ADMINISTRATIVE ISSUES

Motion by Councilor Peterson to authorize payment of City bills as listed:

Total Check Amount; \$444,502.54 (AF)

Check Numbers; 14404-14436 (AF)

EChecks; 11724e-11725e (AF)

Payroll Transfer (covers wages, taxes and benefits): \$20,580.03

The motion was seconded by Councilor Totleben and carried unanimously.

Mayor Treumer and Councilor Totleben will review bills for the February 2026 meeting.

Budget to Actual Report

Administrator Kroening presented the Budget to Actual Report: Everything looks good, there was money left over. Kroening mentioned she wanted to go back and ensure everything done by Moore was coded correctly and not put under the street project. Those would be the south end lot survey and flood plain survey. Waller asked about if there are reimbursements we are expecting back in 2025 that we haven't received. Kroening mentioned the arena also grant reimbursement for airport projects. The Arrival Departure project, Maintenance & Operations, the ALP projects – Kroening submitted credit applications but are just waiting for that to come back to us.

Committees & Appointments

The NW Regional Library want a city resident to be appointed for the board. It may be a little harder to find as the meetings are in Thief River Falls on Tuesdays at 4PM.

Councilor Peterson motioned to approve the proposed list for 2026. Motion was seconded by Councilor Larson and carried.

2026 Fee Schedule

Councilor Totleben motioned to approve the 2026 fee schedule. Motion was seconded by Councilor Larson and carried.

2026 Water & Sewer Rates

Kittson Marshall water had a 5% increase we are following their trend.

Base Water-\$36.21, Base Sewer-\$18.72, Trailer 1- \$47.05, Trailer 2- \$51.21 Trailer 3- \$55.28 Water overage- \$\$0.78 and bulk water- \$15.75/1000 gallons

Councilor Peterson motioned to approve the 2026 Water & sewer rates. Motion was seconded by Councilor Waller and Carried.

2026 Meeting Schedule

Councilor Peterson motioned to approve the 2026 meeting schedule. Totleben seconded the motion and carried.

Utilities, Streets + Parks Department

Utility Superintendent Larson reported: An overhead door wouldn't open and we received a quote

Councilor Waller motioned to approve the quote to repair an overhead door from PS Garage Doors. Councilor Totleben seconded the motion and carried.

Councilor Peterson commented she has heard many compliments for the snow plowing.

Police Department

Police Chief Docken: Absent

Fire Department Report

Fire Chief Seth Preble: Absent - 2026 Officers List

Seth Preble- Chief

Corey Younggren- Assistant Chief

Tim Soliah- Assistant Chief

Jordan Lofstrom- Lieutenant

Guy Gustafson- Lieutenant

Rodney Bakken- Lieutenant

Robby Funaiole- Lieutenant

Councilor Larson motioned to approve the 2026 officers motion was seconded by Councilor Peterson and carried.

Airport Report

Airport Manager, Jeremy Seng reported: Has been replacing runway lights. Issue with one of the doors being blown open by the wind so it has been locked so far. Kroening asked to put a sign in the window so people know to use the other door.

New Business

Johnson Oil had a tenant in their building as a restaurant they left with a big utility bill. This was one that our office was constantly in contact with and we would shut them off and get back in line. The last winter was pretty brutal for heating costs and we were unable to shut them off until the weather was warmer as we did not want to cause hardship to Johnsons by not having heat in their building. Policy in place is if a renter leaves it will fall onto the property owner. The city will do what it can to collect from that person. Waller said the ask from the Johnsons is if the city will help lessen the burden of the water, sewer and gas- take a look at it and help them out. Waller wanted to table this until we have more numbers. Kroening stated she didn't want to sink a bunch of time on this until she knew what direction the council wanted to go with it. Waller

stated to get him the numbers he can put something together. Peterson asked for everyone to get them so they could form an opinion of their own.

Treumer asked about if there was a zero balance when services were reconnected. Kroening said she spoke with Brian because the account was not paid in full. He said there were food trucks going out and inventory to be used up. Kroening has spoken to attorney Jeff Hane that we did not need to extend her credit. We were instructed what type of payment agreement to use since we faced every excuse.

Council Roundtable & Public Comment

Peterson asked about the arena if we had gotten a response from the bill. Kroening said she had not but had reached out to Hank about old drawings from the arena building plans. The school owns the arena.

Other Business/Announcements

a. Next Regular Meeting; Monday, February 2, 2026.

b. Office Closed: Monday, January 19, 2026.

Adjournment

There being no further business, Councilor Larson motioned to adjourn the Regular Meeting of the Hallock City Council on January 5, 2026. The motion was seconded by Councilor Peterson and carried unanimously. The meeting adjourned at 6:32 p.m.

Dave Treumer, Mayor

Kendra Kroening, City Administrator

Minutes prepared by Kendra Kroening