

**MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, MAY 4, 2026**

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order on Monday, May 4, 2026 at 5:30 p.m.

Those Present: David Treumer, Kevin Waller, Jen Peterson

Absent: Mike Totleben, and Naomi Larson.

Also Present: Utility Superintendent Dan Larson, Police Chief Mike Docken.

Enterprise Reporter: Anna Jahoula

APPROVE AGENDA

Motion by Kevin Waller, seconded by Jen Peterson, to approve the meeting agenda as presented.

Motion carried unanimously.

APPROVAL OF MINUTES

Motion by Jen Peterson, seconded by Kevin Waller, to approve the minutes of the Regular City Council Meeting held on April 6, 2026.

Motion carried unanimously.

FISCAL & ADMINISTRATIVE ISSUES

Approval of Bills

Council reviewed the list of checks. Discussion included street light replacements and routine expenses.

Motion by Jen Peterson, seconded by Kevin Waller, to approve payment of the bills as presented.

Motion carried unanimously.

Budget to Actual Report

Council reviewed the Budget to Actual Report. Questions were raised regarding Parks & Recreation operating expenses and Fire Department line items. Clarification will be requested from the City Administrator.

No formal action was taken.

Seasonal Employee Hiring

Council reviewed the list of summer seasonal employees for maintenance, baseball, and pool operations. Discussion included wage comparisons with neighboring communities and potential future adjustments to the pay scale to remain competitive.

Motion by Kevin Waller, seconded by Jen Peterson, to approve hiring the seasonal employees as presented.

Motion carried unanimously.

ENGINEERING REPORT

Engineer Zach (Moore Engineering) provided an update on the street project.

- Concrete cleanup and topsoil work underway.
- Paving tentatively scheduled following lifting of road restrictions.
- Substantial completion anticipated by June 12, 2026.
- A preliminary punch list has been provided to the contractor.
- Discussion was held regarding pavement conditions near the bus shed and potential corrective options.
- Continued discussion regarding sewer gas concerns; additional venting options and further evaluation will be explored.

No formal action was taken.

DEPARTMENT REPORTS

Utilities & Maintenance

Utility Superintendent Dan Larson reported:

- Street sweeping nearly complete.
- Minor spring flooding managed.
- Pool drained and preparing for seasonal startup.
- Park bathrooms opened; playground maintenance ongoing.
- Water main break repair completed.
- Alley gravel work performed where possible.

Equipment Purchase

Discussion was held regarding replacement of a dissolved oxygen/pH meter required for wastewater permit compliance.

Motion by Kevin Waller, seconded by Jen Peterson, to approve purchase of a new dissolved oxygen meter from Hach.

Motion carried unanimously.

Street Patching & Milling

Council reviewed a quote from Knife River for various small street patching and milling projects throughout the city. The Forest & 12th Street project (near the fire hall) was excluded pending further discussion.

Motion by Kevin Waller, seconded by Jen Peterson, to approve the listed street patching projects excluding Forest & 12th Street.

Motion carried unanimously.

Police Department

Police Chief Docken reported 21 total calls for April including:

- 1 domestic
- 1 ordinance warning
- 2 parking warnings
- 2 traffic stops
- 3 speeding warnings
- 1 deer incident
- 1 welfare check
- 5 off-duty calls
- 1 business alarm
- 2 dog complaints

Updates were provided regarding nuisance properties and ongoing monitoring.

Airport

Council reviewed the AWOS Maintenance Agreement with MnDOT (100% state funded).

Motion by Jen Peterson, seconded by Kevin Waller, to approve the AWOS Letter of Agreement with MnDOT.

Motion carried unanimously.

NEW BUSINESS

Midco Water Tower Lease Agreement

Council reviewed the updated Midco lease agreement as revised by the City Attorney.

Motion by Kevin Waller, seconded by Jen Peterson, to approve the Midco equipment lease agreement for placement on the water tower.

Motion carried unanimously.

Zoning Permit 2026-04 – Carr Residence

Motion by Jen Peterson, seconded by Kevin Waller, to approve Zoning Permit 2026-04 for construction of a new residence on Second Street Northeast.

Motion carried unanimously.

Zoning Permit 2026-05 – Matt Kuzina

Motion by Kevin Waller, seconded by Jen Peterson, to approve Zoning Permit 2026-05 for construction of a new bin structure.

Motion carried unanimously.

Zoning Permit 2026-06 – Troy Larson

Motion by Jen Peterson, seconded by Kevin Waller, to approve Zoning Permit 2026-06 for construction of a 32' x 48' garage.

Motion carried unanimously.

Resolution 2026-06 – Baseball Donation

Resolution accepting donation from American Federal Bank of two five-gallon buckets and twelve baseballs for the 2026 season.

Motion by Kevin Waller, seconded by Jen Peterson, to adopt Resolution 2026-06.

Motion carried unanimously.

Baseball Field Improvements

Discussion was held regarding potential infield improvements and agri lime needs at Gilbert Olson Park in preparation for the June 4 dedication event. No formal action was taken; staff will gather additional information regarding costs and available materials.

ADJOURNMENT

Motion by Jen Peterson, seconded by Kevin Waller, to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at approximately 6:58 p.m.

Dave Treumer, Mayor

Kendra Kroening, City Administrator

Minutes prepared by: Jen Peterson, Councilor